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**ADMINISTRATIVE - INTERNAL USE ONLY****PRINTING AND PHOTOGRAPHY DIVISION  
WEEKLY REPORT FOR PERIOD ENDING  
02 February 1984 - 08 February 1984****I. Items or Events of Major Interest that Have Occurred  
During the Preceding Week**

A. Digital Prepress Activities: P&PD representatives met with DDS&T/OD&E and contractor representatives to discuss DDI requirements for the Briefing Board Imagery Transmission System (BITS). This was the second meeting in two weeks. Resolution, interface requirements, and imagery format and quality were the primary topics. OD&E has been in contact with representatives from the EOCOM Corporation to discuss interface requirements for EOCOM's laser platemaker raster image processor. Follow-up conversations will be held with EOCOM in late February. Eventually OD&E plans to create test imagery data on a magnetic tape and send it to EOCOM for test processing on the laser platemaker.

**B. ADP Activities:**

1. Development of the Supply Module of the new MIS is now completed. An inventory of P&PD items should be completed by 8 February. All data is being held for input to the new system until on-hand quantities are recorded. The Supply Module will be in full operation on 13 February. Development of the Job Tracking and Production Statistics modules is well underway and should be completed by mid February; however, these modules will not be implemented until sufficient hardware, primarily Delta Data Terminals, have been installed. P&PD has received authorization to initiate a contract for installation of a raised computer floor in the Communications Equipment Room, Room G-16 P&P Building, in order to expedite terminal installation. The request is currently in the hands of the Office of Communications for funding approvals and will be forwarded to Procurement Division as soon as possible. P&PD hopes to have the necessary communications equipment and terminals operational by mid March.

2. The Plans, Programs and Systems Staff of P&PD has been tasked to create WANG mini-disks containing a State Department job to support a suit in international court. The job was

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previously printed by P&PD and the data resides in the Electronic Text Editing and Composition System (ETECS), with all composition and format codes imbedded in the text. P&PD has tested various ways of formatting the data on mag tape, reading the tape into VM, and electronically transmitting the data to WANG, but with little success due to the format codes and ETECS character set. P&PD is currently working with Engineering Division, ODP, in an effort to scan the data into VM through the DEST Optical Character Reader. No results are available as yet.

C. Copier Activities:

1. A Canon 210 standard office copier was purchased and placed in the P&PD Bindery and Reproduction Center for use as a "floater" machine that can be quickly wheeled to any location in the Headquarters Building to handle emergency requirements or to serve as a temporary replacement while machines are down.

2. Xerox supplies, i.e., toner, developer, and fuser oil are being tested on an Agency-owned Xerox 5600. This 5600, and several others owned by the Agency, have been experiencing copy quality and jamming problems while using the Agency stocked Hunt supplies. Copy samples taken thus far have shown a marked improvement in copy quality using the Xerox supplies. A 30-day service history comparison will also be made.

D. Television Activities: A.F. Associates of North Vale, New Jersey gave a demonstration of their AVS6000 digital video standards converter and processor to representatives of PP&SS and MPTV. The basic system to convert from PAL format to NTSC format (American standard) can be purchased for about \$55,000. Accessory units to allow conversions between PAL and SECAM can be purchased for about \$6,500. This conversion system may be the least expensive on the market but there are still questions as to whether the A.F. Associates equipment will produce required quality for Agency components.

E. Micrographics Activities: Discussions were held with  OCR, on future micrographics output requirements for the ADSTAR project. OCR currently has a requirement for producing 900 documents (microfiche) from the ADSTAR system each day. The current system cannot satisfy these requirements. OCR is conducting a requirements study which may recommend a COM system which will be connected on line to the ADSTAR system.

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F. JPRS Activities: About 200 printing plates per day are being run on the Web Press in support of Joint Publications Research Service (JPRS) requirements recently transferred to P&PD.

G. Color Lab Renovation: On 1 February 1984, a progress meeting was held on the P&PD Color Lab Renovation Project. The significant outstanding item is the repair/air balancing of the P&PD Building HVAC System. The attorney for the bonding company offered a motion to buy out of the project. GSA responded with a claim for litigated damages in excess of \$12,000.00. It was agreed that the bonding company will honor the original contractual agreement and that representatives from the air balancing company will attempt to balance the entire HVAC System. If air balancing cannot be accomplished, the contractor has been instructed to provide GSA with a list of repairs.

II. Significant Events Anticipated During the Coming Week

None

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